

Move In Checklist

Document Existing Condition:
Fill out your move in condition form and return it within 3 days. If this form is not returned in 3 days, condition is assumed to be perfect.

Contact Information:
Save contact information for property management or landlord in case of emergencies. Our phone number is 210-516-5700.

Mailbox and Keys:
Collect mailbox keys directly from USPS.

Review Lease Agreement:
Review your lease agreement to understand your rights and responsibilities as a tenant. Please reach out if you have any questions at all, we are here to help!

Set Up Renter's Insurance:
Obtain renter's insurance and provide your policy number to the Local LPM team.

Register Vehicles:
Update vehicle registration and parking information if necessary.

Update Personal Information:
Update your new address with employers, schools, the post office, banks, and any relevant subscriptions. Inform friends and family of your new address.

Transfer Utilities:
Contact utility providers (electricity, water, gas, internet, etc.) to transfer services into your name. Set up scheduled service activation if needed.

Safety Precautions:
Test smoke detectors and carbon monoxide detectors. Familiarize yourself with fire escape routes and safety features.

Security:
Update security alarm system code if applicable.

Appliance Check:
Test all appliances (stove, oven, refrigerator, washer, dryer, etc.) to ensure they are in working order.

*We're only a call
or click away!*

**DON'T HESITATE TO REACH
OUT TO YOUR LOCAL TEAM
IF YOU NEED HELP WITH
ANYTHING!**

(210) 516-5700

team@localpm.com

www.localpm.com